



Likelihood		Severity	
Extremely unlikely	1	Minor injury (first time visit)	1
Unlikely	2	Moderate injury (lost time accident)	2
Likely	3	Serious injury (RIDDOR reportable)	3
Extremely likely	4	Major injury (RIDDOR reportable)	4
Almost certain	5	Catastrophic injury (fatality)	5

		Severity				
		1	2	3	4	5
Likelihood	1	1	2	3	4	5
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RISK ASSESSMENT REFERENCE - EXP1038879

Plant/Location:	Dept./Area:		Activity/Process	Assessor(s):			Date:		
All Expert Tooling & Automation Facilities	All Departments		Preventing Exposure to Suspected or Diagnosed COVID19	Chris Clifton			19/8/21		
Activity/Process	Persons Affected (Employee, Contractor, Visitor, Young Person, Pregnant Worker, Member of Public)	Hazard(s)	Current Risk Rating (L x S = Total)			Control Measures	Revised Risk Rating (L x S = Total)		
			L	S	T		L	S	T
Contact with non-sanitized surfaces	E,C,V,YP,PW	<p>Carriers may cough or sneeze over surfaces and/or touch it with uncovered hands with no follow up cleaning of the surface</p> <p>Coming in to secondary contact with the surface could develop symptoms of the virus</p>	3	4	12	<p>Hand hygiene - Individuals must avoid touching eyes, mouth or nose with unwashed hands, particularly after coughing or sneezing. Hands should be sanitized or washed immediately with soap and water for at least 20 seconds</p> <p>Hygiene monitoring – Documented cleaning schedules are enforced. All areas are thoroughly disinfected on a regular basis</p> <p>Infection Control Procedures in Place - Infection control procedures in place and communicated to all employees. Procedure includes early warning signs, symptoms and is reviewed on a regular basis. Face coverings are not mandatory but provided upon request</p> <p>Soap/hand wash provided and contained waste disposal available – Soap, sanitizer and washing facilities are available, along with closed lid bins for disposing of used hand towels and tissues</p> <p>Internal work surfaces - Cleaned and disinfected daily by external cleaning company. All work surfaces are appropriately cleaned in line with company cleaning and hygiene policies, particularly door handles and high use areas such as meeting rooms, toilets and amenity areas</p>	1	4	4

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<p>Individuals with a new, continuous cough, high temperature or loss / change of smell and taste</p>	<p>E,C,V,YP,PW</p>	<p>Coronavirus reportedly spread through exposure to or contact with cough droplets</p>	<p>3</p>	<p>4</p>	<p>12</p>	<p>Testing – Individuals with symptoms must not come into work and must book a PCR test to check whether they have COVID-19 as soon as possible. Stay at home and do not have visitors (self-isolate) until you get your test result – only leave your home to have a test. Check if people you live with also need to self-isolate. If you are worried about your symptoms call 111. Workers must self isolate for 10 days if they test positive. It is a legal requirement to self-isolate if you are contacted and told to by NHS Test and Trace. Workers are encouraged to take regular lateral flow tests</p> <p>Communication – If an individual starts to display any symptoms during work time, they must inform their supervisor or manager immediately, leave work, book a PCR test as soon as possible and self-isolate until the test results come through</p> <p>Infection control procedures in place - Infection control procedures in place and communicated to all employees. Pay particular attention to coughing and sneezing into tissues that are disposed of in closed lid bins. Wash or sanitize hands immediately</p> <p>Restrict access - Restrict access to those showing symptoms until they have left Company premises. Contact should be restricted to minimum 6ft (2 meters) away from the affected person. Areas occupied by the individual should be thoroughly disinfected immediately after they have left the facility</p> <p>Face Coverings – Individuals with the onset of symptoms during work time must wear a suitable face covering (surgical type or similar) until they have left work premises</p>	<p>2</p>	<p>4</p>	<p>8</p>
<p>Possible transmission of the virus caused by working in close proximity to each other</p>	<p>E,C,V,YP,PW</p>	<p>Close contact with infected persons may bring on related symptoms, such as shortness of breath, coughing or high temperature</p>	<p>3</p>	<p>4</p>	<p>12</p>	<p>Workplace layout – Workplaces are arranged to comply with Regulation 10 of the Workplace, (Health Safety and Welfare) Regulations 1992. Every room has sufficient ventilation, floor area, height and unoccupied space for purposes of health, safety and welfare</p> <p>Visitors - All visitors are required to have a temperature check at induction. Visitors are not permitted to enter the facility if they are showing any symptoms of COVID19</p> <p>Occupancy – Workers are permitted to work from home with approval from their supervisor or line manager. The Company operates staggered start and finish times to minimize interaction at peak times</p> <p>Face coverings - There is no legal requirement to wear a face covering in the workplace or enclosed public space. However, the Company supports individuals who wish to do so and these will be provided on request. Additional control measures will be implemented for workers with specific health conditions</p>	<p>2</p>	<p>4</p>	<p>8</p>

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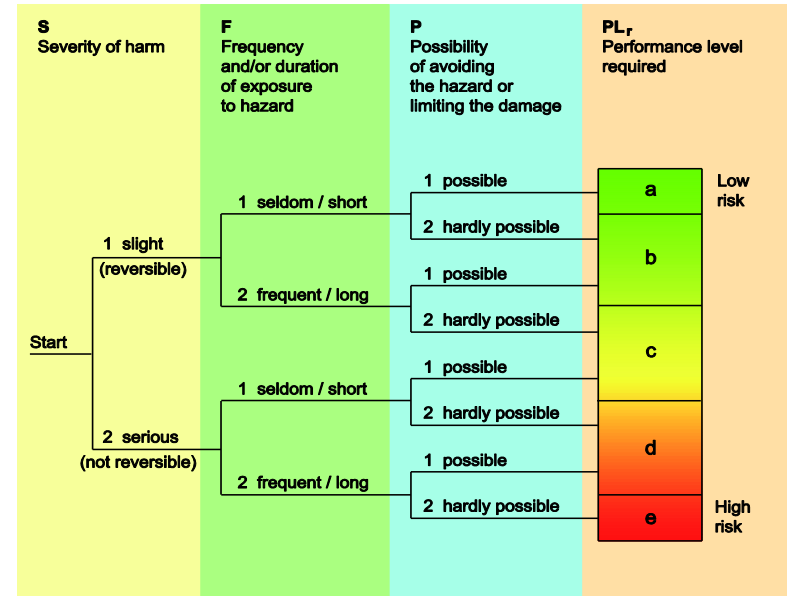
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Employees visiting clients	E,C	<p>Those individuals whose work would constitute potential exposure to those carrying the virus as part of their job role</p> <p>Displaying virus symptoms including coughing, raised temperature or shortness of breath</p>	3	4	12	<p>Lone Workers contactable - Lone Workers contactable by mobile phone to ensure that there are no health & safety issues. Lone workers can also have constant access to call staff should they show symptoms of Coronavirus or come in contact with those displaying mild symptoms</p> <p>Sanitizers - Only suitable sanitizers used that fully remove virus</p> <p>Reporting procedures followed - Those experiencing symptoms or who have come in to contact with those that have should call 111 for further advice and guidance on next steps, including potential self- isolation</p> <p>Face coverings – Although there is no legal requirement to wear a face covering in the workplace or enclosed public space, employees or contractors working on behalf of Expert will wear a face covering if requested on clients’ premises. Workers will also take a lateral flow test before visiting clients’ premises when requested</p> <p>Decline work with suspected carriers – The Company will support staff who decline to work with suspected carriers (where symptoms are evident)</p>	2	4	8
Individuals returning from affected regions	E,C,V,YP,PW	Individuals may be subject to high temperatures, coughing or shortness of breath. (Even mild symptoms)	4	4	16	<p>Foreign travel – foreign travel for work purposes is only permitted when absolutely essential</p> <p>Latest Government guidance:</p> <p>From 2nd August 2021 If you’ve been fully vaccinated in the US or most of Europe you do not need to quarantine or take a day 8 test when returning from amber list countries</p> <p>From 8th August 2021 After 4am on 8th August, arrivals from France who are fully vaccinated with a vaccine authorised and administered in the UK, US or Europe do not need to quarantine</p> <p>From 16th August 2021 If you’re fully vaccinated or under 18 you no longer need to self-isolate after close contact with someone who has COVID-19. If you have symptoms you should still isolate and take a PCR test</p>	3	4	12

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PERSONAL PROTECTIVE EQUIPMENT PPE					
Head Protection		RPE		Fall Protection	
Eye Protection		Hand Protection		Hi-Vis Clothing	
Hearing Protection		Foot Protection		Other	
REMEMBER PPE IS A LAST RESORT - NOT A FIRST OPTION					



Assessor's Name and Signature	Chris Clifton:
1). Approver's Name and Signature	Chris Clifton:
2). Approver's Name and Signature	Elaine Baker:
Review History	